



## Confined Space Group Ltd

### 2.1 CSG Ltd Health & Safety Policy

ISSUE	AMENDMENT	DATE	INITIALS
V1	First version of the business CSG Health & Safety Policy	Sept 2024	SDE

This policy will be reviewed 5 yearly or in the event of any change to business procedure or change to legislation.

#### Background

This is Confined Space Group Ltd Health and Safety Policy and is the overarching policy under which all other health and safety policies sit, and this will detail the company's legal and regulatory responsibilities as an employer and a provider of services.

#### Introduction

Confined Space Group Ltd recognises and accepts its responsibilities to protect the lives and health of its employees, safeguard plant and buildings, avoid adverse effects on the environment and satisfy prevailing legislation and has accordingly produced a company Health and Safety Policy in accordance with Section 2 (3) of the Health and Safety at Work Act 1974.

Confined Space Group Ltd will comply with all relevant legislation in respect of health and safety at work.

Confined Space Group Ltd will take all reasonably practicable steps to ensure the health, safety and welfare at work of all its employees and others, safeguard plant and buildings, and avoid adverse effects on the environment and comply with legislation.

The avoidance of incidents and the promotion of health and safety at all its workplaces is always the declared objective of the company. To send everyone home at the end of each working shift injury free and well.

Confined Space Group Ltd also recognises the contribution of good health and safety practices to achieving greater efficiency, higher quality and a well-motivated workforce.

This policy statement has been fully endorsed by the company's Managing Director. All the company's employees, along with contractors and temporary staff employed by the company, are expected to fulfil their duties in accordance with the company's health and safety policies.

All employees, contractors and temporary staff are required to co-operate with the company in carrying out its health and safety policies and procedures. They will be expected to ensure that their respective work activities are carried out in accordance with both the general and specific requirements of the company's health and safety policies and procedures.

The appointed person having overall responsibility for Quality, Health, Safety, Environment and Welfare within the Confined Space Group Ltd is Tony Bowman. For the monitoring of health and safety policies a consult will be assisting by an appointed competent Health and Safety Advise.



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The company's health and safety policies and procedures, associated risk assessment and method statements, along with details of the organisational and other arrangements for implementing the company's health and safety policies, will form the company's Health and Safety Manual and will be kept at the company's offices and made available on request for inspection by company personnel, contractors, temporary staff and other interested parties.

### **Responsibilities**

#### **Managing Director**

The Managing Director Tony Bowman, with the help and support of a consult, is responsible for formulating safety policy, monitoring its implementation and ensuring that sufficient resources are allocated to ensure that Confined Space Group Ltd can meet its statutory health and safety obligations.

The Managing Director is as far as is reasonably practicable responsible for ensuring the health, safety and welfare at work for all Confined Space Group Ltd personnel. That health and safety is an integral part of the overall management culture and for developing a positive attitude to health and safety among personnel by visibly demonstrating commitment to achieving a high standard of health and safety performance.

The Managing Director will also be responsible to ensure the establishment and maintenance of health and safety management systems within Confined Space Group Ltd work activities which will ensure the assessment of risks and effective planning, organisation, control, monitoring and review of the preventative and protective measures necessary to control the risk.

#### **Site Foremen / Team Leader**

Contracts Managers, Site Foremen and Tea, Leaders have responsibility for the management of health and safety matters within their control. This responsibility will apply whether it relates directly to Confined Space Group Ltd employees, contractors or temporary staff working on the company's behalf.

#### **Health and Safety Advisor**

The Health and Safety Advisor has been identified as the competent person who will provide advice and assistance, including with monitoring in regard to health and safety legislation.

#### **Personnel**

All company personnel, including contractors and temporary staff, will be responsible for co-operating in the implementation of Confined Space Group Ltd Health and Safety Policy by.

Acting in the course of their employment with due care for their own safety and that of others who may be affected by their acts or omissions at work.

Co-operating and supporting the company for it to meet its legislative requirements in respect of health and safety at work.

Carrying out all work activities in accordance with the company's health and safety policies and procedures and complying with the risk control measures identified within relevant risk assessments.

Correctly using all work items and equipment provided by Confined Space Group Ltd in accordance with the training and instructions they receive to enable them to use the items safely.



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### Policy and Procedure

Confined Space Group Ltd will achieve its health and safety objectives by: -

- Ensuring that health and safety is appropriately resourced.
- Creating and maintaining a positive health and safety culture which secures the commitment and participation of all stakeholders.
- Adopting a planned and systematic approach to the implementation of Confined Space Group Ltd Health and Safety Policies.
- Providing and maintaining plant and systems of work that are as far as is reasonably practicable, safe and without risks to health.
- Ensuring, as far as is reasonably practicable, the use, handling, storage and transport of articles and substances in ways that are safe and free from risks to health.
- Providing such information, instruction, training and supervision as is necessary to ensure, so far as is reasonably practicable, the health and safety at work of its personnel.
- Maintaining places of work under the company's control, as far as is reasonably practicable, in a condition that is safe and without risks to health, including the provision and maintenance of safe means of access and egress.
- Providing and maintaining a working environment that is, as far as is reasonably practicable, safe, without risks to health and with adequate welfare facilities and arrangements.

Identifying and assessing the risk associated with all activities of Confined Space Group Ltd via risk assessments with the aim of eliminating or controlling the risks, as far as is reasonably practicable. Appointing a competent person who will aid and assist with monitoring in regard to health and safety legislation.

Establishing a safety management system in accordance with the Health and Safety Executive guidance contained in HSG 65, including planning for health and safety, setting of realistic short- and long-term objectives, deciding priorities and establishing adequate performance standards.

Monitoring and reviewing performance on a regular basis to ensure that high standards are maintained. Confined Space Group Ltd will also assume responsibility for ensuring as far as is reasonably practicable that working conditions at all workplace locations are free from avoidable risks to the health of personnel and others.

Confined Space Group Ltd recognises that all personnel have a duty to take reasonable care of themselves and others affected by their work activity and to co-operate with Confined Space Group Ltd in meeting its legal obligations.

Other policies and procedures have been developed which relate to specific health and safety issues, which are available in Confined Space Group Ltd Health and Safety Manual.

These include specific policies on: -

- 2.2 – Environmental Policy
- 2.3 – Quality Policy
- 2.4 - Manual Handling & Lifting Policy
- 2.5 - Accident Reporting Procedures Policy
- 2.6 - Alcohol and Drugs Policy
- 2.7 - Confined Space Policy
- 2.8 – COSHH Policy
- 2.9 – Driving Policy



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- 2.10 - PPE Policy
- 2.11 – Health Surveillance Policy
- 2.12 - Working at Height Policy
- 2.13 – Lifting Equipment and operations Policy
- 2.14 - Protecting the Public Policy
- 2.15 - Mental Health & Wellbeing Policy
- 2.16 - Work Equipment & Maintenance Policy
- 2.17 - Equality & Diversity Policy
- 2.18 – Waste Carriers Policy
- 2.19 – Anti Bribery & Corruption Policy
- 2.20 – Whistleblowing Policy
- 2.21 – Human Trafficking and Modern Slavery Policy

### **Breaches of Health and Safety**

Confined Space Group Ltd, through its management structure enforces a staged disciplinary procedure for any breaches of Health and Safety.

Any personnel found not to be wearing suitable PPE or in breach health and safety rules will be issued with a verbal warning on site, sent home, and the warning will be confirmed in writing.

If personnel continue to disregard the first warning a further verbal warning will be issued on site, the person sent home and the warning again confirmed in writing.

If personnel continue to disregard warnings on a third occasion a third warning will result in personnel being removed from Confined Space Group Ltd sites.

### **Authorisation**

Policy Adopted and Agreed for Confined Space Group Ltd:

Signed:

Tony Bowman.  
Managing Director.

September 2024